

BIGGERSVILLE FIRE DEPARTMENT

STANDARD OPERATING GUIDELINES

September 8, 2009

1. ALL PREVIOUS SOG'S FOR BIGGERSVILLE FIRE DEPARTMENT ARE HEREBY SUPERCEDED.
2. BIGGERSVILLE FIRE DEPARTMENT WILL RESPOND TO FIRE, MEDICAL AND EXTRICATION CALLS WHEN A MEMBER OR MEMBERS ARE AVAILABLE TO REDUCE THE LOSS OF LIFE AND PROPERTY.
3. RADIO TRAFFIC: WHEN PAGED BY ALCORN E911 TO ANY TYPE OF EMERGENCY, ONE PERSON WILL ACKNOWLEDGE PAGE. NEXT RADIO TRAFFIC SHOULD BE PERSON LEAVING WITH DEPT VEHICLE OR ARRIVING ON SCENE IN POV. FIRST ARRIVING UNIT WILL REPORT THE SITUATION STATUS: FIRE-TYPE, # STORIES, EXTENT INVOLVED, FLAMES VISIBLE, DANGERS PRESENT; EMS-NUMBER OF PATIENT, NOTIFY IF CPR IN PROGRESS, NEED FOR AIR UNIT; EXTRICATION-NUMBER OF PATIENTS ENTRAPPED, ANY ADDITIONAL HELP NEEDED. DO NOT USE 10 CODES, USE PLAIN NON-REPETATIVE LANGUAGE. TRY TO KEEP RADIO TRAFFIC TO A MINIMUM.
4. TURNOUT GEAR MUST BE WORN WHILE FIRE FIGHTING OR PERFORMING EXTRICATION. ANY FIREFIGHTER IN THE INTERIOR OF AN INVOLVED STRUCTURE MUST WEAR SCBA. ON MEDICAL CALLS, WEAR NECESSARY PPE, IE GLOVES AND MASKS FOR FLU SYMPTOMS.
5. ALL OFFICERS ARE CLEAR TO DRIVE ANY DEPARTMENT VEHICLE; OTHER MEMBERS WILL BE CLEARED BY THE CHIEF. ANY PERSON DRIVING MUST HAVE A VALID MS DRIVERS LICENSE AND BE 21 YEARS OF AGE. BEFORE LEAVING WITH A DEPT VEHICLE, LOOK AT A MAP AND MAKE SURE YOU KNOW WHERE YOU ARE GOING. DO NOT RELY ON 911 ONLY TO TELL YOU HOW TO GET TO THE SCENE. IF THE IC ON SCENE ADVISES THE UNIT YOU ARE DRIVING TO CANCEL, RETURN TO THE STATION. DRIVING PRIVILEGES CAN BE REVOKED AT ANY TIME.
6. WHEN ON SCENE OF AN INCIDENT, ONLY PERFORM AT YOUR LEVEL OF TRAINING. MEMBERS WITH NO MEDICAL TRAINING ARE NOT ALLOWED ANY PATIENT CONTACT. MEMBERS NOT CERT VOL I OR NFPA 1001 CAN NOT PERFORM INTERIOR ATTACKS OR ATTEMPT AN INTERIOR RESCUE.
7. ALL TRUCKS MUST BE REFUELED AT $\frac{3}{4}$ TANK LEVEL OR LESS. ALL PORTABLE EQUIPMENT MUST BE REFUELED AFTER USE. ALL WATER TANKS MUST BE REFILLED BEFORE RETURNING TO STATION.
8. THE FIRST MEMBER OF THE DEPARTMENT ON SCENE OF ANY INCIDENT WHERE BFD IS PRIMARY DEPT WILL BE INCIDENT COMMAND UNTIL RELIEVED BY HIGHER RANKING MEMBER. PERSON HOLDING IC POSITION IS NOT ALLOWED TO ACTIVELY PARTICIPATE

IN SUPPRESSION ACTIVITIES. WHEN BFD IS THE PRIMARY DEPT, ALL RESPONDING UNITS MUST REPORT TO IC FOR ACCOUNTABILITY AND ASSIGNMENT. ANY MEMBER OR DEPT VEHICLE LEAVING SCENE MUST BE CLEARED WITH THE IC. IC IS RESPONSIBLE FOR FILLING OUT REPORT. ONLY AN OFFICER MAY FILL OUT REPORT FOR FF OR CIVILIAN DEATH OR INJURY.

9. WHEN BFD IS BACKUP TO ANOTHER DEPT, REPORT TO THEIR IC. IF THEY HAVE NO IC, REPORT TO HIGHEST RANKING BFD MEMBER.
10. EVERYONE IS RESPONSIBLE FOR SAFETY. ANYTIME YOU SEE AN UNSAFE CONDITION, REPORT THAT IMMEDIATELY TO THE IC.
11. ALWAYS ACT IN A PROFESSIONAL MANNER. IF YOU ACT PROFESSIONALLY YOU WILL BE TREATED LIKE A PROFESSIONAL. AVOID USING OFFENSIVE LANGUAGE WHEN REPRESENTING THE DEPARTMENT. ALWAYS BE AWARE OF YOUR ACTIONS, MANNER AND LANGUAGE WHEN FAMILY MEMBERS ARE PRESENT AFTER LOSS OF LIFE AT AN INCIDENT. DO NOT DISCUSS ANY INFORMATION OBTAINED AT A SCENE IN A PUBLIC SETTING OR WITH A MEMBER OF THE GENERAL PUBLIC. TREAT ALL INFORMATION AS CONFIDENTIAL. IF THERE IS A CONFLICT ON SCENE OR WITH ANOTHER DEPT, GO THROUGH CHAIN OF COMMAND AND TRY TO RESOLVE THE ISSUE WHEN THE INCIDENT IS COMPLETE.
12. ALCOHOL IS PROHIBITED ON ALL SCENES, AT THE STATION AND IN ALL VEHICLES. DO NOT RESPOND IN DEPT OR PERSONAL VEHICLE TO ANY INCIDENT UNDER THE INFLUENCE OF DRUGS OR ALCOHOL. VIOLATORS WILL BE REMOVED FROM SCENE, DISMISSED FROM THE DEPARTMENT AND PROSECUTED IF NECESSARY.
13. NO ONE SHALL RIDE IN A DEPT VEHICLE THAT IS NOT A MEMBER OF THE DEPT WITHOUT PRIOR CONSENT FROM THE CHIEF.
14. IF AT ANY TIME YOU BREAK A PIECE OF DEPT EQUIPEMENT OR NOTICE A PIECE OF EQUIPMENT MISSING, NOTIFY THE CHIEF IMMEDIATELY
15. NO SMOKING IS ALLOWED IN THE STATION AT ANY TIME.
16. BIGGERSVILLE FIRE DEPT BELONGS TO YOU AND THE COMMUNITY. TREAT THE STATION, TRUCKS AND EQUIPMENT LIKE IT WAS YOUR OWN. HELP KEEP THE STATION, TRUCKS AND EQUIPMENT CLEAN AND IN WORKING CONDITION.
17. ANY TIME ANY MEMBER HAS ANY CONFLICT, CONCERN OR ISSUE PERTAINING TO THE DEPT, PLEASE LET THE CHIEF KNOW ABOUT IT SO THAT THE ISSUE CAN BE RESOLVED.

PATRICK CLAUNCH

CHIEF OF DEPARTMENT

SEPTEMBER 8, 2009